

NORTHERN MICHIGAN DECOLORES  
BOARD MEETING – First Christian Church  
SATURDAY 1/4/2020

CALL TO ORDER: Loyd Morris at 9:30 am

OPENING PRAYER: Tom Riedel

PRESENT: Loyd and Penny Morris, Sarah Esper, Jim and Joan DeGraaf, Tom Riedel , John and Helen Hayes, Pastor Rodney Knapp, Brian and Connie Narmore, Jim and Linn Brown, Chris Helberg

ABSENT: Barbara Adkins, Julie Fluture, Janine Winkler

**GUESTS:** Ellie Taylor, Christine Bissonette, Greg McKay, Judy James

**MEDITATION:** Pastor Rodney Knapp

**OPENING REMARKS:**

Loyd , Penny and the entire Board, thanked Jim and Linn Brown for their commitment to service as President Couple

**REVIEW OF DECEMBER MINUTES:**

Correction: Greg waiting for Joe Broadway not Joe Burluson as another Spiritual Director  
Jim DeGraaf motioned to approve minutes, Tom Riedel seconded the motion. Board voted to approve the minutes with amendment.

**Report from Rectoress for Weekend #112:**

Judy James reports:

Meeting today with Judy, Sheri Apps, Kathy Britten as Head Coordinator

Noreen Shafer and Michelle Merchant are the Spiritual Directors

Looking to have Howard and Judy Seaver both work the weekend. Penny asked to meet with Judy before finalizing a position for them.

One more Coordinator and one more cha are needed to complete the team.

First team meeting is scheduled for Feb 19, 2020 at First Christian Church.

Needs to find a church to host Holy Hour, possibly Sojourn. Tom R. notes as a member of Sojourn he feels the church would be willing to sponsor Holy Hour. Judy will follow up with the pastor at Sojourn.

Kathy B needs Head Coordinator manual. Joan DeGraaf will get that to Judy.

Mary questioned if J. has read and understands new manual or has any questions. Judy notes she called Joan with some questions but is feeling comfortable reading and knowing the manual.

Judy reports she is having some health issues but is being treated and asked for prayers.

Kitchen Help Coordinator and Set Up/take down coordinators are needed

**Report from Rector for Weekend #111:**

Greg McKay reported Dave Rosenberg is willing to serve even though he will still be in Florida for some of the team meetings. Greg is looking for another Spiritual Director. He has suggestions such as Bob Lobdell, Bill Davis, Joe Broadway. Don DePeel is Head Cook. One (1) more Rollista is needed along with several more auxiliaries. There is a need for some outside team members. Greg reported the Head Coordinator is Chad Bissonette.

Greg was reminded that reflection times with a Spiritual Director and each inside team member need to start as soon as team meetings begin.

Loyd talked to Greg and Judy about the importance of team members making all team meetings, all follow up meetings and Ultreya's. Penny adds personal experience of importance of team members being active in DeColores activities. Loyd encourages Board members to be actively involved in DeColores activities to encourage support of Community. Loyd encourages looking for reunion groups to help with some of larger activities within DeColores community.

Mary suggested all Board Members send a text message to 3 community members encouraging attendance at Ultreya.

#### **BOARD MEMBERS' TERMS OF OFFICE:**

Loyd reports on need to follow bylaws for Board members on Board for 2 years with 2 terms"

Mary – Secretary – starting 3<sup>rd</sup> year

Tom Communications w/Sarah – more than 2 years

Chris Helberg – Ultreya Coordinator – starting 2<sup>nd</sup> year

Loyd and Penny – President Couple not on board for last 2 years

Joan and Joan DeGraaf – President of National Board and Inventory- - starting 7<sup>th</sup> year

John and Helen Hayes – Inventory going into 5-6<sup>th</sup> year

Ellie Taylor – Ultreya Host almost 2 years

Jim and Linn – Past President Couple -starting 2 year

Brian and Connie – Vice President Couple - starting first year

Christine B – now off Board – handing off Inventory to John and Helen, Jim and Joan

Loyd called for motion to allow all Board members to remain in their positions for upcoming year.

Jim B so moved, Jim D seconded the motion. The Board voted and accepted the motion. Loyd suggested Board members begin to seek replacements for their positions.

Mary asked what the By Laws specify as for Board positions.

Loyd reported Board positions as specified in the By Laws are:

President

Vice President

Past President

Secretary 2 yr

Treasurer 2 yr

Spiritual Director 1yr

Registration

Inventory

Reunion/Ultreya Coordinator

Communications

National Bd reps

Historian

#### **BRIEF BREAK FOR LUNCH**

## **BOARD REPORTS:**

SECRETARY: No report

TREASURER – Barb Adkins was absent. Helen Hayes presented a brief report from Barb. There is a \$3000+ balance in the checking account. The CCLI license was paid in December. BJ Phillips has not received the check to pay KUMC. Loyd reports he found an envelope with checks from 2017 which were made out to Decolores.

Mary reported on final accounting from the Head Cook for the last women's weekend. There was an over-expenditure of \$300+ . John Hayres motioned that the Head Cook, Melissa Schaub be reimbursed for those expenditures. Brian Narmore seconded the motion. Board voted to have Barbara send a check to Melissa Schaub, Head Cook on last women's weekend.

Tom Riedel motioned the Treasurer's report be approved. Motion seconded by John Hayes. Board voted to approve the report as presented in the absence of the Treasurer.

REGISTRATION: Janine was absent due to a conflict. Penny read an e-mail Janine send. Janine attached several new forms for registration. There was a conflict about registrations fees; website and form had different amount. After Board discussion, it was determined that the registration fee was changed previously to \$15.00 to cover the registration fee plus the Sponsor's candle. Loyd questioned, "is that enough?" Christine stated she would check the costs on the most recently purchased candles.

Tom R. will call Janine and discuss changes to the forms.

Tom reported he has not gotten a printer for registration. He will talk with Janine about that purchase. Helen notes she has a computer for Janine to use for registration.

COMMUNICATION: Tom Riedel and Sarah Esper agreed to share responsibilities for the Communications Position as they've been working together on updating the Alpha List.

INVENTORY: Board recognized Christine B for her years of service.

Christine reports on turning over information re: keeping inventory. She will meet with Jim and Joan DeGraaf and John and Helen Hayes about the status of inventory. She has some inventory to pass on to new coordinators. Sarah Esper agrees to look into purchasing office supplies through a teacher's supply website.

Loyd discussed a continuation to prepare little song books for each weekend. Penny will contact a few musicians to help select the songs for those books.

HISTORIAN: Julie was absent. Penny talked with Julie about her interest in continuing in the Historian's position. Julie is concerned about travel to the meetings. Julie would like information about the responsibilities of the Historian. Loyd and Penny agreed to send her that information.

Brief discussion by Board members about having historical information available at the Ultreya's for community members to review.

NATIONAL BOARD: Jim and Joan DeGraaf assume the role of President Couple for the National DeColores Board beginning with the January meeting. There are currently 4 open positions on the National Board from this Secretariat. John Helen and Brian and Connie are currently filling NMDC positions.

ULTREYA: Chris Helberg, reports Ultreya at KUMC has been doing well. The November 2020 Ultreya at KUMC may have a conflict which he will work on to resolve.

Joan reported damage done in men's bathroom at the December Ultreya at First Christian Church. She notes the damage was done by 2 young boys. It is the second time it happened at FCC. Joan asks that Board Members be diligent in watching for damage being done.

Ellie mentioned that a recent volunteer who has helped with arranging and presenting food for the potluck at KUMC Ultreya has dropped from that position. She would like to have a substitute take over that position. Penny offered to put a notice on the NMDC Facebook page asking for help.

Greg offered to have his inside team members help with food set up at Ultreya.

Loyd noted that the new Ultreya Hosts in Traverse City are Kasia Parcia and Sarah Cramer.

#### OLD BUSINESS:

A. Action Assignments:

Loyd was to contact BJ about check for church. He will follow up BJ about that issue.

Penny contacted Julie F about Historian responsibilities

B. Open Board Positions:

Jim and Joan President Couple

4 open positions on National Board

C. Correction of By Laws: Loyd and Penny, John and Helen working on correcting and updating By Laws that were approved over the most recent years.

#### NEW BUSINESS:

A. Board Positions' Job Descriptions

Loyd encouraged Board members to read job descriptions for their position and to make changes with what they are actually doing and report back to Loyd.

B. Removal of Board members due to excessive (more than 3) absences.

C. Master Board Calendar – Tom R suggested forming a committee to develop master calendar of activities of individual board members' completion of responsibilities. Loyd, Tom and Sarah will meet to develop an agenda for that meeting.

D. Helen suggested the Board eliminate the fee of \$50 for Spiritual Directors to work a weekend. Helen motioned that the fee be eliminated. Joan D seconded the motion. Pastor Rodney noted that other Secretariats have done the same thing. Board voted and approved the motion to eliminate the \$50 team fee paid by Spiritual Directors.

E. Loyd reports Dave Stockford informed him that Sam's Club is no longer going to be printing pictures. DeColores will need to find a new printing company or have our own printing system. John H. suggested Sarah and Tom look at capability of current computer to handle producing pictures. If necessary Board may want to consider purchasing an appropriate printer to reproduce the photos. Loyd asked Tom and Sarah to assume responsibilities to identify an appropriate printer, costs etc. They are encouraged to talk with Dave Stockford about what may be needed.

- F. Annual Tithe: Loyd suggested making donations to NMDC families who are struggling with medical expenses. Suggestions included helping Bryon Harrington family and Mike Brief family with medical bills. Christine B made motion to split 2019 tithe between the Harrington and Brief families, Brian N. seconded the motion. Sarah will talk to Mike Brief and Tom will talk to Crystal and Bryon Harrington. Board will consider the tithe at the next meeting.

Motion to Adjourn: Sarah E. motioned to adjourn meeting, Christine B. seconded the motion. Board voted and approved to adjourn.

Closing Prayer: John Hayes

Meeting Adjourned: 1:26 pm

Respectfully Submitted:

*Mary L Schaub*

Electronically Signed By:  
Mary L. Schaub, Secretary.  
Northern Michigan DeColores Board